

Madeline Island Public Library  
Library Board Meeting  
Official Minutes of May 9, 2011  
6:02 PM at the library



These minutes approved as of \_\_\_\_\_

Kimberly Jones – El Presidente’

PRESENT: Kimberly Jones, Cynthia Banner, Becky Hogan, Ludlow North, Elizabeth Ellis, Connie Ross & Seri Demorest.

ABSENT:

PUBLIC COMMENT: Nothing to report.

MINUTES: Motion to approve minutes by Becky, 2<sup>nd</sup> by Kimberly.

BILLS:

|                   |          |                     |        |
|-------------------|----------|---------------------|--------|
| Bayfield Lumber   | 50.62    | Wet Paint           | 54.40  |
| NWLS              | 1,396.26 | Quill               | 154.29 |
| MI Sanitary       | 102.00   | Michael Fredericks  | 16.00  |
| Cynthia Banner    | 16.16    | C.T. Ross           | 29.79  |
| C.T. Ross         | 56.00    | Mt. Ashwabay        | 556.00 |
| Good Thyme        | 50.00    | C.T. Ross – postage | 29.06  |
| Ace Hardware      | 9.49     | Amazon.com          | 274.11 |
| Consumer Reports  | 26.00    | Baker & Taylor      | 297.19 |
| Jr. Library Guild | 167.40   | Rodale              | 39.94  |

Motion by Kimberly to approve payment of bills as presented, 2<sup>nd</sup> by Ludlow.

TREASURER’S REPORT: The \$45.00 in the Repairs/Lawn Care/Other dept. is for the bottled water, 3 @ 15.00.

Motion by Kimberly to accept treasurer’s report, 2<sup>nd</sup> by Ludlow.

BUDGET: Think about adding roof shingle treatment/repair to budget in October. Get an estimate on this.

FUNDS / COUNTY FUNDING: Funding may be impacted by budget cuts – we’ll see. Hugh Fitzgerald has donated several boxes of signed books, including 6 of the 7 Harry Potter’s; we will sell these as a fund raiser for the Art Purchase Award. Look around for a “blue ribbon” for the Art Purchase Award winner.

BUILDING MAINTENANCE / IMPROVEMENTS: Ludlow will ask Tibbs and R & J for an estimate on the roof shingle project. The table casters are ready; Ludlow will take care of this. The water from the sump pump needs to drain away from the building, trenching may do the trick. The walls need to be bleached & painted – once the drainage problem is solved. Ludlow will put up the missing batons in the Reading Room. Look into finding the paint for the Reading Room. The shed is kind of “flimsy” ....Ham will try to make it more solid. No curb stops yet.

COLLECTIONS: The collection selection process has no set plan, Connie gets suggestions from patrons, reviews etc.

[Strategic Plan – issue II, goal 1. Make lists of our NA, WI, Sustainability and Marine collections. Margaretta will start cataloging soon. The M.I. Museum has a list of the Capser Collection.

POLICIES: Motion to use Elizabeth Ellis’s format for the Nook & Kindle policy by Becky, 2<sup>nd</sup> by Kimberly. Our board meetings will begin at 5:30 pm, instead of 6:00.

PROGRAMS & ACTIVITIES: Tracy Chipman, Mary Shapiro and Regina will perform this summer. Summer reading program will begin once school is out [mid June]. The Annis family will supply the raffle prize. The autographed books from Hugh & Donna will be sold at the silent auction. Suggestion to sell bottled water with the MIPL logo/label from the George John petal bike.

PROMOTION & ADVERTISING: Board members are asked to look at our web site before our next meeting. We would like to have all of our collections [list form] available on our web site. Make list of signed books for silent auction. Make copies of Art Purchase nominee’s & send to all board members. Go over silent auction @ next meeting.

PERSONNEL/BOARD MEMBERS: Connie will define summer staff job descriptions for our next meeting. Board members are encouraged to look at our web site and offer ideas & suggestions.

OTHER BUSINESS: Look at friends of the library link from Kimberly.

STRATEGIC PLAN: Strategic Plan Timeline is done. [Thank you Becky] Elizabeth will look into Friends of libraries USA, sign up for the toolkit and will report in @ our next meeting. Timeline assignments – Cynthia # 1, Kimberly # 2, Becky #3, Elizabeth #4, everyone # 5, Ludlow #6. Go over these @ next meeting. We need a volunteer coordinator – who might that be? Also, someone to develop a “Friends” group and a Program Committee. Thank you notes will be sent to all S.P. participants, think about having a “thank you party” some time this summer.

Motion to adjourn by Becky, 2<sup>nd</sup> by Cynthia, meeting adjourned at 7:32 PM.

Respectfully submitted by Seri Demorest.